



Safe Environment/Background Check Form

Dear One8 Parents/Guardians,

All parents are invited to chaperone the One8 Retreat held on the weekend of March 22-24, 2019 this year. We have a limited number of spots available, so it will be on a first come, first served basis.

The following background checks are required by our church and the Archdiocese of Philadelphia:

1. Request for Criminal Background Record Check Form (online)
2. Pennsylvania Child Abuse History Clearance Form (online)
3. Safe Environment Class - to be held on Monday, October 15th at the Parish Center 6 pm
 - a. You must register online at www.virtus.org
4. Mandated Reporter Training - (online) This takes place AFTER you have taken the Safe Environment Class
5. Mandatory Reporter Acknowledge Statement (in packet)
6. Fingerprint (only if you have not lived in PA continuously for the last 10 years)
 - a. <https://www.pa.cogentid.com/index.htm>
7. Disclosure Statement (if you have lived in PA continuously for the last 10 years) (in packet)
8. Act 24-11 (Arrest/Conviction Report and Certification Form) (in packet)

All of these forms can be obtained in a packet that you can request. Please see Mrs. Dagney for this packet.

If you do not have all of these steps covered before the Retreat, you will not be able to attend. Please know that the process for some of these forms can take up to 8 weeks, so it is important that the forms be submitted as soon as possible in order for them to be processed in time for the retreat. There is NO FEE for any of these requirements. Please return the bottom of this form by next week to let us know whether you are interested in chaperoning the retreat and the status of your background checks. Thank you for your cooperation with this!

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Parent Name: _____

Parent/Guardian of: _____

Please check all boxes that apply to you:

- I am planning on chaperoning the One8 Retreat
- I am not available to chaperone the One8 Retreat
- I have submitted the above forms, and I am waiting to receive my background checks and will submit them to the Director of Religious Education when received
- I have registered for the Safe Environment Class on Virtus.org
- I have my background checks from another time (they are good for 5 years)